

LONG BEACH UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION
880 Locust Ave.
Long Beach, CA 90813

MINUTES
Regular Meeting

February 25, 2021

The Regular Meeting of the Personnel Commission of the Long Beach Unified School District was called to order by Sheryl Bender, Chairperson, on Thursday, February 25, 2021 at 8:15 a.m. at 880 Locust Ave., Long Beach, California. The meeting was broadcast on the LBUSD YouTube channel and attendees were participating by teleconference.

PLEDGE OF
ALLEGIANCE

The Pledge of Allegiance to the Flag of the United States of America was led by Chairperson, Sheryl Bender.

ROLL

A quorum of the Personnel Commission was in telephonic attendance as established by roll call:

Present: Sheryl Bender
Terence Ulaszewski
Linda Vaughan

STAFF MEMBERS
TELEPHONICALLY
PRESENT

Kenneth Kato, Executive Officer; Maria Braunstein, Personnel Analyst; Susan Leaming, Personnel Analyst; Gregory Robinson, Personnel Analyst; Dale Culton, Certification Services Manager; Mindi Ritter, Senior Administrative Secretary; Jesus Rios Jr., Employment Services Supervisor; Judith Alonso, Human Resources Technician; Alejandra Torres, Human Resources Technician; Andrea Armas, Human Resources Technician; Vanessa Ortiz, Human Resources Technician; Ashleigh Fernando, Human Resources Assistant, and Aisha Alex, Human Resources Assistant.

GUESTS
TELEPHONICALLY
PRESENT

Gilbert Bonilla Jr, CSEA Chapter 2 President; Enrique Chavez Garcia, CSEA Chapter 2 Vice President–Unit A; Gary Marshall, Multimedia Technology Supervisor; Steven Rockenbach, Director Employee Relations and Ethics; Brittany Jones, CSEA Labor Relations Representative; Ruben Sosnowski, Production Specialist/Editor.

MINUTES OF REGULAR
MEETING APPROVED

A motion was made by Linda Vaughan, seconded by Terence Ulaszewski, and the motion carried with a majority vote of those present to approve the minutes of the Regular Meeting of February 11, 2021.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		
Linda Vaughan	X		

RECEIVE
CORRESPONDENCE

None

PUBLIC HEARD

None

REPORT FROM
EXECUTIVE OFFICER

Kenneth Kato, Executive Officer, informed the Commission that in accordance with state COVID criteria, the District announced tentative dates for the phased reopening of in-person elementary instruction on March 29, 2021, with school site staff returning on March 22, 2021. In addition, middle and high school students are tentatively expected to resume in-person instruction on a hybrid schedule April 20, 2021, with school site staff returning on April 12, 2021.

Maria Braunstein, Personnel Analyst, reported that 45 recruitments are in varying stages of completion. Ms. Braunstein explained that performance examinations for the Maintenance trades recruitments had been placed on hold until proper safety protocols were developed. Following these safety protocols, Gregory Robinson, Personnel Analyst, and Andrea Armas, Human Resources Technician, were recently able to administer the Carpenter examination. Ms. Braunstein thanked staff for working collaboratively to keep everyone safe.

Jesus Rios Jr., Employment Services Supervisor, reported that Certification staff has been working with sites to fill vacancies in preparation of the re-opening of school sites. Mr. Rios Jr. informed the Commissioners that 578 applications have been received for summer school and thanked staff for their continued efforts assisting applicants.

Susan Leaming, Personnel Analyst, provided an update on the School Safety job family study and informed the Commission that focus group meetings are currently being held with the employees in the the School Safety job family.

CONSENT AGENDA

1. **RATIFY** job announcement bulletin for Fleet Maintenance Manager
2. **RATIFY** job announcement bulletin for Interim Director, Long Beach College Promise
3. **RATIFY** job announcement bulletin for Painter
4. **APPROVE** the certification of Carpenter eligibility list 21-0038-0114 established 02/19/2021
5. **APPROVE** the certification of Head Start Instructional Aide eligibility list 21-0053-0657 established 02/15/2021
6. **APPROVE** the certification of Head Start Instructional Aide - Bilingual Spanish eligibility list 21-0024-5235 established 02/18/2021
7. **APPROVE** the certification of Instructional Aide Educare eligibility list 21-0055-5205 established 02/15/2021
8. **APPROVE** the certification of Instructional Aide Educare - Bilingual Spanish eligibility list 21-0022-5206 established 02/18/2021
9. **APPROVE** the certification of Recreation Aide eligibility list 21-0083-5255 established 02/26/2021

A motion was made by Linda Vaughan, seconded by Terence Ulaszewski, and the motion was carried with a unanimous vote of those present to ratify items 1-3 and approve items 4-9 on the Consent Agenda.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		
Linda Vaughan	X		

OLD BUSINESS None

NEW BUSINESS

1. **APPROVE** the extension of Intermediate Office Assistant 19-0121-0673 eligibility list established 09/04/2019
2. **APPROVE** the extension of Intermediate Office Assistant 19-0123-3354 eligibility list established 09/04/2019
3. **APPROVE** the extension of Office Assistant – Bilingual Spanish 20-01117-5158 eligibility list established 12/23/2019

Following discussion, a motion was made by Terence Ulaszewski, seconded by Linda Vaughan, and the motion was carried with a unanimous vote of those present to approve New Business Items 1-3.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		
Linda Vaughan	X		

4. **APPROVE** the creation of a classification: Interim Director, Long Beach College Promise

Following discussion, a motion was made by Terence Ulaszewski, seconded by Linda Vaughan, and the motion was carried with a unanimous vote of those present to approve New Business Item 4.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		
Linda Vaughan	X		

5. **APPROVE** the Permanent Ban of Disqualified Candidate 45586101

Appellant 45586101 was not in attendance. The Commission moved New Business Item 5 to closed session.

OTHER ITEMS None

NEXT REGULAR
MEETING

The next Regular Meeting of the Personnel Commission is scheduled for Thursday, March 11, 2021 at 8:15 a.m. at 880 Locust Ave. Long Beach, California and members of the public may observe the meeting in real-time simulcast by selecting the Video & Multimedia icon at lbschools.net.

CLOSED SESSION

The Personnel Commission retired into closed session at 8:30 a.m.

OPEN SESSION

The Personnel Commission returned to open session at 9:35 a.m. and the following reportable action was taken:

A motion was made by Terence Ulaszewski, seconded by Linda Vaughan, and the motion was carried with a unanimous vote of those present to accept staff's recommendation to permanently ban Applicant ID 45586101 from future online examinations with the stipulation that this should not be a permanent bar to future employment consideration, and the Applicant may apply after February 2022 for positions with examinations administered in person.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		
Linda Vaughan	X		

ADJOURNMENT

The Regular Meeting of the Personnel Commission was declared adjourned at 9:36 a.m.