

**Personnel Commission
LONG BEACH UNIFIED SCHOOL DISTRICT**

Minutes of the Meeting for March 4, 2010

Testing Room
Personnel Commission Office
999 Atlantic Avenue
Long Beach, California

Chairperson Terry Ulaszewski called the meeting of the Personnel Commission to order at 8:19 a.m. and led the pledge of allegiance.

COMMISSION MEMBERS PRESENT

Terry Ulaszewski, Chairperson
Vera Mulkey, Member
Charles Acosta, Member

STAFF MEMBERS PRESENT

Ramon Curiel, Executive Officer
Lori Gamble, Sr. Administrative Secretary
Dale Culton, Certification Services Manager
Marilyn Balmer, Personnel Analyst
Susan Leaming, Personnel Analyst
Maria Lynn Braunstein, Assoc. Personnel Analyst
Mary Cates, Human Resources Supervisor
Adrianna Araujo-Honorio, Staff Secretary
Judy Marshall, Human Resources Assistant
Tammie Hirth, Human Resources Technician
Shelley Scott, Human Resources Technician
Susan Brister, Human Resources Technician

PRELIMINARY

Guests: Les Leahy, Business Services Administrator

HEARING OF PUBLIC TESTIMONY AND
QUESTIONS FROM THE FLOOR ON
ITEMS NOT LISTED ON THE AGENDA

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None

REPORT FROM THE EXECUTIVE OFFICER

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Mr. Curiel, reported to the Commissioners of the recent achievements as reported at the Board of Education Meeting March 2, recognizing high-achieving Middle Schools and K-8 Schools with the Pyramid Award. He noted that despite the critical financial crises, LBUSD schools continue to achieve award winning scores and recognition.

Mr. Curiel reported that the Board of Education acted to approve an additional \$1.2 million in budget cuts. Included in these cuts are three

furlough days for managers and non-represented employees. The Board agreed that some employees already working less than 12 months, may only have two furlough days so as not to jeopardize their retirement service year. Details regarding the implementation of furloughs days will be forthcoming.

Mr. Curiel reported on the closure of DeMille Middle School. Vacancies are being held to accommodate any of the 23 classified staff affected by the closure.

Mr. Curiel notified the Commission that the Board of Education has moved the Board Workshop and meeting from March 15 and 16 to March 25.

Mr. Curiel said that the committees for the Classified Employee Celebration in May have been set up. Fund raising has also begun. The Classified Employee Celebration is funded entirely by contributions from the community. A specific date in May for the Celebration will be chosen after the March 12 Classified Employee Celebration committee meeting.

Mr. Curiel asked the Personnel Commission Division Heads to give a brief update of the Department's activities. The managers present gave individual reports to the Commission on the current projects of their units.

HEARINGS

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None

MINUTES

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The Commission approved the minutes of the February 18, 2010 Personnel Commission meeting.

BULLETINS

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Personnel Commission Rule 4.6.B.1, states that the Personnel Commission Executive Officer shall be responsible for issuing job announcement bulletins to publicize recruitment and examination processes. The Commission acted to ratify the following bulletins:

<u>TITLE</u>	<u>TYPE</u>	<u>NUMBER</u>
Nutrition Services Supervisor I, II, III	Dual Exam and Promotional	10-0087-5065 10-0087-5066
Nutrition Services Supervisor I	Dual Exam	10-0086-5064
Nutrition Services Worker	Open Continuous	10-0005-5068

ELIGIBILITY LISTS

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Personnel Commission Rule 5.1.A, states that the Personnel Commission Executive Officer shall be responsible for establishing eligibility lists as a result of examination processes authorized by these rules. The Commission acted to certify the following eligibility lists:

<u>TITLE</u>	<u>TYPE</u>	<u>NUMBER</u>
Instructional Aide – Special	Open Continuous	10-0071-0448
Instructional Aide – Special Substitute	Open Continuous	10-SUBS-0448
Instructional Assistant Intensive Behavioral Treatment	Open Continuous	01-0068-5035
Intermediate Office Assistant – Bilingual Spanish	<i>Amended Promotional</i>	10-0047-5050
Intermediate Office Assistant – Schools Bilingual Spanish	<i>Amended Promotional</i>	10-0047-5050
Senior Office Assistant	<i>Amended Promotional</i>	10-0032-0677
Senior Office Assistant – Schools	<i>Amended Promotional</i>	10-0033-3363

OTHER ITEMS

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None

CLOSED SESSION

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The Personnel Commission adjourned to Closed Session at 8:50 a.m. to discuss the evaluation of the Executive Officer.

RETURN TO OPEN SESSION

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The Personnel Commission returned to Open Session at 9:48 a.m. There were no reportable actions taken during Closed Session.

NEXT MEETING

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The next regular meeting of the Personnel Commission will be held on Thursday, March 18, 2010 at 8:15 a.m. at 999 Atlantic Avenue, Third Floor, Long Beach, California.

ADJOURNMENT

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There being no further business, Chairperson Ulaszewski adjourned the meeting at 9:51 a.m.

Respectfully submitted,

/s/

Ramon Curiel
Executive Officer

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